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## Frequently Asked Questions (FAQs) – Subgrants Q&A Session

### Eligibility

**1. Who is eligible to apply for this subgrant?**

Eligible entities for financial support under this call are domestic non-profit-making and non-governmental civil society organizations (NGOs) registered in Kosovo.

**2. Can individuals apply, or only organizations?**

The applicants must meet the following criteria for being eligible for a grant:  
Be a legal entity registered at least three (3) years prior to the date of the launch of this call and be established in Kosovo.

**3. Are informal or unregistered groups eligible?**

No, informal or unregistered groups are not eligible to apply, only registered NGOs are eligible to apply.

**4. Is third-party financing allowed?**

Sub-grants for third parties: Financial support in the form of sub-grants for third parties will not be accepted, except when all associated costs are covered by the implementing organization.

**5. How is the project budget divided between activities and staff/other expenses?**

Applicants are required to allocate at least 60% of the total proposed budget to direct project activities, which include project implementation, events, materials, travel, and other related costs. Up to 40% of the total budget may be allocated to human resource expenses (such as salaries and per diems) and administrative costs that are essential for effective project management and administration.

### Application Process

**6. What is the application deadline?**

Deadline for submission of application: 15 July 2025

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**7. How and where do we submit the application?**

The application can be submitted at [info@kdi-kosova.org](mailto:info@kdi-kosova.org)

**8. Can we submit the application in the official languages, Albanian or Serbian?**

Yes, you can submit the application in either Albanian or Serbian.

**9. Is there a required format/template?**

The required format/template can be found in the call for applications.

**10. Can one organization submit more than one proposal?**

No, one organization can submit only one proposal.

**11. Is co-funding required for the implementation of this activity?**

Cofunding is not required for implementation of this activity.

**12. Can I apply if the organization was founded last year?**

No, unfortunately, organizations founded less than three years ago are not eligible to apply.

**13. Can this project be used as co-financing for another project?**

No, this project cannot be used as co-financing for another project.

**14. Is it allowed for a women's or youth organization (that does not have the fight against corruption in its statute) to apply?**

Yes, a women's or youth organization can apply as long as the project aligns with the call's objectives.

**15. Are we exempt from VAT during the implementation of this project?**

Yes, you are exempt from VAT during the implementation of this project, as specified in the call for applications.

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