

VENDOR FORM

The purpose of this form is for Kosova Democratic Institute (KDI) to obtain relevant information on its perspective vendors in order to determine the correct tax status of the service. KDI is registered as an NGO in Kosovo with registration no. 5110225-8.

A. GENERAL INFORMATION		
• Name of Vendor		
• Address		
• Country of Residence for Tax Purposes		
B. BANK INFORMATION*		
• Name of Account Holder *		
• Bank Name		
• Bank Address		
• Account or IBAN Number		
• BIC/SWIFT code		
* Name of account holder (natural person or legal entity) must be the same as in section A above		
C. VALUE ADDED TAX (VAT) INFORMATION		
Please answer all questions according to <u>your country of residence only</u> – either EU or non-EU - and provide any other information deemed necessary.		
Fill in if you are resident in the European Union, EEA or Switzerland		
• Are you registered for VAT?	Yes	No
• If YES, please provide your VAT number: If NO, DO NOT answer the questions below and proceed with Section D.		
Fill in if you are NOT resident in the European Union, EEA or Switzerland (please answer all 3 questions):		
1. Are you a commercial corporation?	__Yes	__No
2. In your country of residence, are you registered in a Company/Trade/Commercial Register, Chamber of Industry and Commerce, or equivalent? If yes, please provide the relevant registration number in section D.	__Yes	__No
3. Do you carry out entrepreneurial or professional activities such as those relevant for this contract (1) on an ongoing basis , (2) for a remuneration? <i>[BOTH conditions must apply]</i>	__ Yes	__ No **
**As such, these are activities you perform on an occasional, non-continuous basis; or, while performing them continually, you do not usually get remunerated for them.		
D. ADDITIONAL INFORMATION		

Date: _____

Vendor's Authorised Signature: _____